



Fundació Hospital Universitari Vall Hebron - Institut de Recerca (VHIR)

NÚM. EXPEDIENT: 2022-052 FOOD SUPPLY

**DOCUMENT OF TECHNICAL SPECIFICATIONS
HARMONIZED TRADE – OPEN PROCEDURE**

THE SUPPLY OF FOOD DESTINED TO THE “OPERATIVE RESEARCH AGAINST CHRONIC CHILD MALNUTRITION IN ANGOLA” (PROJECT CRESCER)-FED/2020/418-106” DE LA FUNDACIÓ HOSPITAL UNIVERSITARI VALL HEBRON - INSTITUT DE RECERCA (VHIR).



**Funded by
the European Union**

Clause 1. Aim of the tender.

The objective of this trade document is to supply food destined to the project “OPERATIVE RESEARCH AGAINST CHRONIC CHILD MALNUTRITION IN ANGOLA” (PROJECT CRESCER)-FED/2020/418-106” de la Fundació Hospital Universitari Vall Hebron - Institut de Recerca (VHIR).

The CRESCER Project will work in southern Angola (Huila and Cunene) to study the impact of 3 interventions to reduce chronic malnutrition. These interventions are: standard of care (SoC), standard of care (SoC) with nutritional supplements and standard of care (SoC) with cash transfers.

For the second intervention, standard of care (SoC) with nutritional supplements, we are talking about the need to provide different food products: maize flour, beans, Fula soya oil and iodized salt.

The CRESCER project will work by implementing these different interventions in the following provinces, distributed by lots:

LOT 1: In Cunene:

- Mupa, Cuvelai
- Otchinjau, Cahama

LOT 2: in Huila:

- Libongue, Chicomba
- Jamba Sede, Jamba

Candidate companies may apply for both lots. If there are different companies for each lot, we will choose whoever obtains the highest score in each lot. If a company wins in both provinces, it will be awarded both lots.

Throughout this specification, the tasks included within the object of this contract are specifically described, as well as the scope of the proposed service.

Clause 2. Maximum budget of the tender.

The estimated value and maximum budget for this tender are not the same.

The maximum budget for this tender is **TWO HUNDRED SIXTY-ONE THOUSAND TWO HUNDRED FOURTY-TWO EUROS AND SIXTEEN CENTS (€261.242,16)** which, with the amount corresponding to VAT, which amounts to FIFTY-FOUR THOUSAND, EIGHT HUNDRED AND SIXTY EUROS AND EIGHTY-FIVE CENTS (€54.860,85), the total value amounts to **THREE HUNDRED AND SIXTEEN THOUSAND ONE HUNDRED AND THREE EUROS AND ONE CENT (€316.103,01)**.

For each batch a total consumption of :

- **Lot 1:**
ONE HUNDRED AND THIRTY THOUSAND SIX HUNDRED AND TWENTY-ONE EUROS AND EIGHT CENTS (€ 130.621,08) VAT not included
- **Lot 2:**
ONE HUNDRED AND THIRTY THOUSAND SIX HUNDRED AND TWENTY-ONE EUROS AND EIGHT CENTS (€ 130.621,08) VAT not included

based on the unit costs indicated in the attached table bellow.

Product	*ESTIMATED CONSUMPTION (For each lot):			
	MEASUREMENT	Volume per lot	Unit price/compressed	Total price per lot
White maize flour	5,9 kg	36108	1,16 €	41.885,28 €
Beans	4 kg	24480	1,89 €	46.267,20 €
Iodized salt	1 kg	6120	0,58 €	3.549,60 €
Fula Soybean oil	1300 ml	7956	2,75 €	21.879,00 €
Transport	1	8'5	2.130,00 €	17.040,00 €
			Total:	130.621,08 €

For the whole duration of the Project the consumption is expected according to the type of product of:

ESTIMATED CONSUMPTION (For the total of the two lots):					
PRODUCT	MEASUREMENT (Per family, per month)	VOLUME (Total = 480 families and 25'5 months)	UNIT PRICE (in AOA)**	UNIT PRICE in EUR. Conversion of 600 Kwanzas = 1 euro (february 2022)**	Total price
1. White maize flour	5,9 kg	72.216 (quilos)	700 Kwanzas	€ 1,16	€ 83.770,56 (**)
2. Beans	4 kg	48.960 (quilos)	1.300 Kwanzas	€ 1.89	€ 92.534,40 (**)
3. Iodized salt	1 kg	12.240 (quilos)	350 Kwanzas	€ 0,58	€ 7.099.20 (**)
4. Fula Soybean oil	1300 ml	15.912 (litres)	1.650 Kwanzas	€ 2,75	€ 43.758,00 (**)
5. Transport, security and storage of the products*	1	8.5	2.500.000 Kwanzas	€ 4.260'00 (*)	€ 36.210,00 (**)

(*) Price includes the shipping.

() Price that the tenderer, will be able to improve in the ECONOMIC OFFER.**

In no case will the estimate be binding; the VHIR will pay the invoices for the service actually provided, detailing in each invoice the number of hours and the tasks completed on a monthly basis.

The estimated value for this tender is **THREE HUNDRED AND THIRTEEN THOUSAND FOUR HUNDRED AND NINETY EUROS AND FIFTY-NINE CENTS (€313.490,59)** which, with the amount corresponding to VAT, which amounts to **SIXTY-FIVE THOUSAND EIGHT HUNDRED AND THIRTY-THREE EUROS AND TWO CENTS (€65.833,02)**, the total value amounts to **THREE HUNDRED AND SEVENTY-NINE THOUSAND, THREE HUNDRED AND TWENTY-THREE EUROS AND SIXTY-ONE CENTS (€379.323,61)**.

Concept	Price (VAT not included)
Maximum budget	261.242,16 Euros
Possible modifications: due to market volatility and changes in the Euro-Kwanza exchange rate.	52.248,43 Euros
Possible extensions	0,00 Euros
Total	313.490,59 Euros

Amount established for modifications

In accordance with article 204 of L9/2017, the possibility of modifying the contract, and up to 20% of the total maximum bidding budget given that the possibility of an increase in the price of licenses derived from the fluctuation of the market in the time of hiring. Amount that will be paid to the company in the same way and under the same conditions that regulate this specification, prior presentation by of the recipient of the invoice.

In no case will the estimate of the volume in the provision of the service be binding, the VHIR will pay the invoices for the service actually provided, detailing on the invoice the delivery note numbers duly signed.

Other situations that can lead to price increases are the fluctuation of the exchange rate between the Euro and the Kwanza and the volatility of the Angolan market, which is highly dependent on imports of commodities such as oil.

*** The service must comply with all legal requirements at the time of the hiring, and throughout the term of the contract.

Clause 3. Duration of the contract.

The duration of the service object of this tender will coincide with the validity of the aforementioned project, which is until **February 14 of 2025**, the completion date of the project's "Operative Research Against Chronic Child Malnutrition in Angola" (CRESCER project).

However, if this project were to be found, for any of the reasons that are not now can foresee, subject to the request of a possible extension, the end date will be susceptible to being extended, at most to the one that is finally authorized.

The start date of the contract will be the one stated during its formalization.

Clause 4. Billing and payment

According to Law 25/2013, of December 27, on the promotion of electronic invoicing and the creation of the accounting record of invoices in the Public Sector, in its article 4. "All suppliers who have delivered goods or provided services to the public administration may issue and send electronic invoice. In any case, they will be obliged to use the electronic invoice and to present it through the corresponding general point of entry...."

The successful bidder will invoice electronically the services actually performed. The DIR3 codes to be able to issue the invoice are the following:

DIR3	OFICINA CONTABLE	DIR3	ÓRGANO GESTOR	DIR3	UNIDAD TRAMITADORA
A09006467	Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca (HUVH IR)	A09006467	Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca (HUVH IR)	A09006467	Fundació Hospital Universitari Vall d'Hebron-Institut de Recerca (HUVH IR)

In the event that the issuance of the electronic invoice is not feasible for exceptional reasons, the contractor will invoice each provision of services through its corresponding invoice, which must be sent to the following email address: factures@vhir.org.

Each invoice issued must detail the period to which it corresponds, the breakdown / description of expenses by concept, as well as indicate the references **"LICI-2022-052 FOOD SUPPLY"**.

The effective payment of the executed services will be made by bank transfer, with a maturity of 30 days / invoice date.

The contracting entity pays for the services once they have been carried out in part or in full and once the invoice has been entered in its register. According to this parameter, the advance payment of part or all of the contract price is not contemplated.

Therefore, the contracting entity will make the payment of the invoices using the currency conversion according to the common practices that the entity carries out in this type of case, so said payment will be made at the time of payment of the invoice.

Under no circumstances will the contractor be entitled to a price review for any reason.

The VHIR will only pay the successful bidder for the services actually provided, without, in any case, the VHIR being obliged to exhaust the estimated value of the contract/bid budget.

Clause 5. Supply typology.

One of the interventions that CRESCER Project will implement will be the distribution of nutritional supplements for pregnant women and their respective newborns, with the reinforcement of a basic food basket. This basic monthly food basket for each pregnant woman, will be composed of: 5'9 kilos of maize flour, 3'5 kilos of beans, 1'3 litres of Fula soya oil and 1 kilo of iodised salt.

These monthly quantities must be multiplied by 3, because they will be distributed quarterly at the headquarters of each commune and, if this is not possible, they will be delivered to the headquarters of the municipality.

The total number of women who will receive this intervention is 480, which corresponds to an average of 120 women per commune (working in 4 communes).

Below, we attach the table with all the foreseen calculations:

		Quantity to be delivered			
	Unit	MONTHLY Per family	QUARTERLY Per family	TOTAL (5 delivers every 3 months = 30 months of study) Total per family in the whole study (10 delivers)	
White maize flour	Quilo	5,90	17,70	177,00	
Beans	Quilo	4,00	12,00	120,00	
Iodized salt	Quilo	1,00	3,00	30,00	
Soybean oil (Fula)	Litre	1,30	3,90	39,00	
			Per commune (120 families approx.)	Per commune (120 families approx.)	Total per commune
White maize flour	Quilo	708,00	2.124,00	21.240,00	
Beans	Quilo	480,00	1.440,00	14.400,00	
Iodized salt	Quilo	120,00	360,00	3.600,00	
Soybean oil (Fula)	Litre	156,00	468,00	4.680,00	

		By total families of the study (480 families)	By total families of the study (480 families)	Total for all families in the study
White maize flour	Quilo	2.832,00	8.496,00	84.960,00
Beans	Quilo	1.920,00	5.760,00	57.600,00
Iodized salt	Quilo	480,00	1.440,00	14.400,00
Soybean oil (Fula)	Litro	624,00	1.872,00	18.720,00
Transporte				10

Only when we know the starting date of the study will we be able to confirm when the first month for such distribution will be. But this date probably will be in January 2023.

Following, all the articles that compound the supply are related, as well as the main characteristics and technical requirements of them:

5.1 Technical specifications

The products have to be in accordance with the requirements specified in Clause 2:

- Ground white maze flour (*Fuba de milho branco*).
- Beans (Feijão): In the Angolan market there are many commercialized types: manteiga, preto, pinto, frade, etc. In accordance with local traditions, it is important to use the most consumed product in each specific commune. It is also preferable to be national products than imported.
- Iodized salt
- Fula soybean oil: They have to be Fula's brand due to technical specifications and scientific decisions about their properties.

The expire date of each product, has to be the longest possible in accordance with the quality of the products and also with the fact that these products will be stored in stocks for some days and weeks after the delivery day.

A part from the technical specifications, the awardee has already other responsibilities:

- To secure the transport and security of the products until the delivery point (Mupa, Otchinjau, Chicomba Sede –will be preferable in Libongue- and Jamba Sede).
- Due to the quantities of each product, every three-months basic food basket per family has to be packaged independently, to facilitate the distribution for each family. This means in one package will be: 17'7kilos of ground white maze flour (fuba de milho branco), 12 kilos of beans, 3 kilos of salt, 3'9 litres of Soybean oil.

- It is preferable to package with the stipulated quantities. If this is not possible, it will be possible to round these quantities upwards (20 kilos of ground white maize), 12 kilos of beans, 3 kilos of salt and 4 kilos of oil.

We will need the delivery notes, a part from the receipts to confirm in every purchase that everything was ordered, had been delivered correctly in every commune (Mupa, Otchinjau, Chicomba -preferable Libongue- and Jamba Sede).

Clause 6. Responsible for the contract.

The person in charge of the contract is Israel Molina, IP of the communicable diseases' group of the VHIR, who will be basically responsible, among others, for the functions of management and supervision of the contracted supply, conforming the invoicing issued by the service; monitoring, control and dictation of the instructions necessary for the proper execution of the contract; determine whether the service provided complies with the requirements established for its execution and compliance and receipt of the contract at the end, and comply with the obligations assumed by the Vall d'Hebron University Hospital Foundation - Research Institute (VHIR) in this contract.

Clause 7. Confidentiality, Protection of personal data, and Intellectual Property

Notwithstanding the provisions of current legislation on intellectual property, protection of personal data and confidentiality, the successful bidder will expressly commit itself not to provide the information and / or Data provided by the VHIR, or any use not provided for in this document, and / or expressly authorized by the Head of the assigned Unit.

The successful bidder will have to extend to the employees that adhere to the service, the obligations contained and assumed by the successful bidder, with reference to confidentiality, intellectual property and protection of Data, in particular those relating to the secret, the reservation and confidentiality of all the information that, under the service, may be aware of.

These will be understood as being exclusively granted in favor of the VHIR worldwide, for the maximum time established in applicable laws and / or international treaties that are applicable and for their exploitation through any format and / or modality of exploitation, all rights, including the exploitation of any discovery, invention, creation, work, procedure, idea, technique, drawing, design, image or any other intellectual or industrial property right generated, raised or acquired as a consequence of the work carried out by the company awarded the contract that is derived from this tender procedure (hereinafter, "Intellectual and / or Industrial Property"), and which derive directly or indirectly from the relationship

between VHIR and I The company awarded by the contract that is derived from this tender procedure.

The company that awards the contract that is derived from this tender procedure undertakes to inform the VHIR of any discovery, creation, invention, idea or any other element that constitutes or is likely to constitute a right of Industrial Property and / or Intel Legal and that develops partially or totally during the term of the contract that is derived from this tender procedure. In the event that the contracting company that derives from this tender procedure discovers or develops any creation of intellectual or industrial property, it will be understood that the discovery or development constitutes confidential information of the VHIR.

The company that awards the contract that is derived from this tender procedure undertakes to sign all those public and / or private documents that are necessary, at the discretion of the VHIR, to allow the accreditation of the ownership of the VHIR or the proper protection of the aforementioned rights of Intellectual Property and / or Industrial in favor of the same or of any third party designated by it.

The company that awards the contract that is derived from this tender procedure authorizes the VHIR for the transformation, modification, publication, public communication and exploitation by any means of the works that it develops as a result of the execution of the contract that is derived from it This tender procedure.

Clause 8. Allocation criteria.

Each bidder must provide a technical as well as a financial offer. The contracts will be awarded according to criteria based on an approach that meets the best relationship cost-effectiveness, a circumstance that will be evaluated according to the following criteria:

8.1 Criteria that can be assessed through automatic formula..... (up to 65 points)

FINANCIAL OFFER.....(up to 45 points).

It will be valued automatically, in accordance with the following formula:

$$P_v = \left[1 - \left(\frac{O_v - O_m}{IL} \right) x \left(\frac{1}{VP} \right) \right] x P$$

P_v = Bid Score to Rate

P = Economic criteria points

O_m = Best Offer
 O_v = Offer to be Valued
IL = Bid Amount
VP = Weighting Value = 1

**If after having applied the automatic formula to a submitted offer, the resulting value is negative, zero (0) points will be assigned directly from the economic part. $P_v = 0$.*

AUTOMATIC EVALUATION CRITERIA.....(up to 20 points)

The automatic evaluation criteria will be carried out proportionally based on the offer that presents a greater reduction, using the following formula:

$$P(N) = M \times (2 - N/B)$$

P(N): Score of offer N
M: Maximum possible score
B: Best offer submitted
N: Offer to be valued

The bidders will provide a responsible statement regarding the evaluation criteria of this section and before the award they will request the documentation that proves it.

- Ensure a delivery mechanism of a maximum of 10 days, from dispatch of the order, to delivery at the place of delivery in each commune..... (up to 8 points).
- Verification of the order by the transporter and the corresponding delivery notes..... (up to 4 points).
- The bidder will provide national products..... (up to 4 points).
- Availability and technical assessment after-sales, via telematics, phone consultation or physical presence of specialized technicians if necessary..... (up to 4 points).

8.2. Criteria to be assessed through value judgments (up to 35 points)

TECHNICAL OFFER

The following criteria can be assessed through value judgments. The value will be done in compared with the tenders submitted. The highest score will be given to the offer that best fits the technical requirements set out in this document. All other bids will be scored proportionally by comparison. Subsequently, the various proposals evaluated in descending order will be sorted out, and the following formula will be applied to obtain the score,

$$P_{op} = P \times \frac{VT_{op}}{VT_{mv}}$$

P_{op} = Score the offer to value

P = Criteria score

VT_{op} = Technical evaluation of the scored offer

VT_{mv} = Technical evaluation of the best scored offer

The following criteria will be evaluated by value judgments. The award criteria for assessing the contents of envelope N. ° 2 are as follows:

- Deliver the products in packages: Each package includes the 4 specified products in the quantities needed for 3 months, for each beneficiary..... **(up to 11 points)**
- Guaranteeing the storage and security of the products in the days prior to delivery, in each of the communes, will be a plus..... **(up to 10 points).**
- Qualitative and technical characteristics of the supply..... **(up to 4 points).**
- Report of technical specifications of provided articles, in compliance of all the characteristics and technical requirements detailed in the present tender, clause number 5.....**(up to 5 points).**
- Organization and supply media: for both lots,**(up to 5 points).**
 - Regarding LOT 2 we will consider the following aspect: delivery to the commune of Libongue will be a plus, rather than deliver in Chicomba Sede.

In order to apply the formula established by Directive 1/2020 d'Aplicació de Fórmules de Valoració i Puntuació de les Proposicions Econòmica i Tècnica, the threshold for each criterion and sub-criterion that is proposed to be assessed and subsequently scored is as follows:

- Deliver the products in packages: Each package includes the 4 specified products in the quantities needed for 3 months, for each beneficiary (5,5 points)
- Guaranteeing the storage and security of the products in the days prior to delivery, in each of the communes, will be a plus (5 points).
- Qualitative and technical characteristics of the supply (2 points).
- Report of technical specifications of provided articles, in compliance of all the characteristics and technical requirements detailed in the present tender (2,5 points).
- Organization and supply media: delivery to the commune of Libongue will be a plus, rather than deliver in Chicomba Sede (2,5 points).

Thus, there are two possible options regarding the function of this threshold depending on whether none of the offers exceeds it (option 1) or at least one of the technical offers exceeds it (option 2).

- Option 1 - If no evaluation of the bids exceeds the minimum evaluation threshold, all of them obtain as a score the value obtained in the evaluation phase and none is excluded from the tender.
- Option 2- If any evaluation of the offers exceeds the threshold, all the offers are scored and no company is excluded from the scoring phase, nor from the tender.

In the event that only one bidding company is submitted to the bidding procedure, the formula presented in the technical aspects will not be applicable for it, the results obtained after making the subjective assessment by the person in charge will suffice.

IMPORTANT NOTE: A minimum total score of **27 points** in the technical evaluation, after application of the formula if applicable, is required for the bidder to continue in the selective process. **Failure to obtain at least 27 points in the technical bid will result in exclusion from the bidding process.**

Barcelona, November 17 2022.

CONTRACTING ORGANISM

Dr. Lluís Rovira Pato

Secretary of the Delegated Commission

Fundació Hospital Universitari Vall Hebron – Institut de Recerca (VHIR)